Employee Type Descriptions

Full-Time Faculty/Staff (Type 1): Regularly salaried employees, including salaried part-time employees, eligible for pension and eligible for health insurance benefits. Full privileges*

Hourly Staff (Type 4): Casual employees paid hourly, regardless of number of hours worked. They have privileges to only the computer labs and library.

TA/GA’s (Teacher Assistant/Graduate Assistant) (Type 6): *Full privileges as long as they are active students (Student cards are given)

Part-Time Faculty (Type 7):
- If they are appointed in the fall semester, they have *full privileges for 1 year
- If they start in the spring semester, they have *full privileges until September of the same year

Post Doctorate Fellows (Type 9): Post doctorate fellows with no formal employer/employee relationship. They are paid by an outside agency through Rutgers but have no benefits. They have access to computer labs and library but DO NOT have recreational facility privileges.

Visiting Scholars and University Guests:
Visiting scholars and other university guests may be sponsored by their departments to receive an ID Card that grants them use of university services such as the library system and computer labs. This card does not grant access to recreational facilities. An ID Card can be issued with the submission of an ID Card Request Form signed by the department head requesting such privileges.

PALS (Program in American Language Studies): Computer lab and library privileges only. No recreational facilities.

Retiree: Retiree ID Cards provide access to libraries, and recreational facilities. No computer labs.

Affiliate: Computer labs, recreational facilities, and library (except offsite libraries and accessing electronic journals) privileges.

Contractor (example: Aramark): NO PRIVILEGES.

*Full privileges include computer labs, library, and recreational facilities.

Recreational facility privileges are given to:
- Type 1 Employees (Faculty/Staff)
- Type 6 TA/GA’s (Student cards are given)
- Type 7 Part-time Lecturers
- Retiree
- Affiliate

Updated: 11/02/2007